

The JMA Constitution

1. *NAME*

The name of the Association will be the Jet Modeller's Association. (Herein after referred to as the JMA)

2. *OBJECTS*

The objects of the Association will be

- 2.1 To promote interest and participation in the sport of Jet modelling in Great Britain.
- 2.2 To promote or support competitions, championships, or other similar events, as considered desirable in the promotion of 2.1 above.
- 2.3 To be the official united liaison body with other national organisations in matters relating to the development of the sport and promotion of the objectives of 2.1.
- 2.4 To further the foregoing objectives by organising such activities, and taking other such action as may be deemed appropriate.

The JMA will be non profit making, non political, non sectarian and non denominational.

3. *MEMBERSHIP*

- 3.1 Membership will be open to all aeromodellers resident in Great Britain. This may be varied by Council if still within objectives. A person will be deemed a member from the date of receipt by the Membership Secretary of the appropriate membership fee.

Full Member

Full members join direct through the Membership Secretary. Each member must be a member of the British Model Flying Association or Scottish Aeromodeller's Association

Each member will be provided with relevant information either by e mail, JMA Website bulletins or hard copy.

Fellow of the JMA

Bestowed by the council for exceptional services to the aims of the Association. Fellowship may be bestowed at the AGM by the membership. The title is honorary and entitles its bearer to complementary membership.

- 3.2 Members and Fellows of the JMA will be eligible to vote at the AGM, if present.
- 3.3 The membership fees for each year will be fixed at the Annual General Meeting for the succeeding year.

- 3.4 The membership year will be a calendar year from the 1st April. Anybody wishing to join after the 6 month point (1st October) will be eligible for a 50% reduction in membership fee. The Treasurer will close his books as at the 31st January in order that a financial statement may be provided for audit, and presentation at the A.G.M.
- 3.5 Annual fees become due on 1st April but members will be given until 30th April to renew membership, after which date membership will cease if no monies have been received.

4. **ADMINISTRATION**

- 4.1 The day to day administration of the JMA will be carried out by a Central Council consisting of the following

Chairman¹, Secretary and Treasurer/Membership Secretary

Additional Central Council duties will be required to be: Public Relations Officer, Webmaster, Safety Advisor, IJMC Representative, BMFA Liaison Officer and JWM Team Organiser. These duties may be carried out as secondary duties by the existing Central Council or by additional Central Council members, as deemed necessary. Central Council members will be required to be present at Central Council meetings if there is to be a proposal dealing with their area of appointment.

- 4.2 The members of the Central Council will be elected at the Annual General Meeting for a term of one year.

A term of office will be deemed to start immediately upon the close of the meeting where they were elected.

Retiring members of the Central Council will be eligible for re-election and it is desirable to arrange, whenever possible, for 100% of the Central Council to be available for re-election each year.

- 4.3 The Central Council will have the power to take any action, appoint persons to carry out any required duties, or spend any JMA monies necessary in pursuance of the object of the Association.

- 4.4 The Central Council will have the power to co-opt persons to fill casual vacancies therein due to resignations until such times as a General meeting is called.

- 4.5 The Central Council will have the power to appoint sub committees responsible to the Central Council for carrying out particular projects in line with the objectives, and to co-opt there to such additional persons as they may think desirable in the circumstances of each case.

- 4.6 The quorum for a Central Council meeting is 75% of its membership.

- 4.7 Duties of Central Council Members:

4.7.1 The Chairman will preside over General and Central Council Meetings. In his absence, the Chair may be taken by the Secretary, Treasurer or by another member of the council, in that order of priority.

4.7.2 The Secretary will keep minutes of General and Central Council Meetings and be responsible for administrative matters with outside bodies. The Secretary will be responsible to co-ordinate all JMA events, which will be open to all JMA members and BMFA or BMFA Affiliated members, flying Ducted Fan and Gas Turbine powered models of Jet Aircraft. The Secretary can, through the Central

Council, select a sub-committee from the JMA membership, to assist in the organisation and running of each event.

- 4.7.3 The Treasurer/Membership Secretary will keep records of all incoming and outgoings from the JMA funds, and will be responsible for payment of outstanding debts from the JMA funds. The Treasurer will provide an annual statement of accounts for submission to an accredited auditor and, after audit, to the A.G.M.

As Membership Secretary, will receive fees from members and will be responsible for keeping records of member's numbers, names and addresses and issuing each member with a membership card and new members with a copy of the JMA Constitution and contact details for the JMA Central Council. The Membership Secretary, after logging data of members will pass on the membership forms to the Secretary and monies to the Treasurer. The Membership Secretary will periodically issue an up to date membership list with addresses to the PRO & Webmaster.

- 4.7.4 The Webmaster will be responsible for the maintenance and upkeep of the JMA Website (<http://www.ukjets.org>) with information relevant to JMA members. He will also be responsible for providing those without internet access with the same information by hard copy

- 4.7.5 The Public Relations Officer will be responsible for press releases and promotional matters, as agreed by the Central Council.

- 4.7.6 The Safety Advisor will be responsible for producing a JMA Flying Event Safety Code and for advising the Central Council on all safety matters, as affecting the JMA. He will be available in an advisory capacity to non-JMA model jet event organisers, holding events in Great Britain. The Safety Co-ordinator will view the conduct of the members from a safety aspect, and advise as appropriate.

- 4.7.7 The IJMC Co-ordinator will maintain regular contact with the IJMC, represent the JMA at IJMC meetings, as decided by the JMA Central Council, and disseminate IJMC information to the JMA Central Council.

- 4.7.8 The JWM English Team Organiser will be responsible for the co-ordination of applications for WJM entries for the English Team and, if required, the organisation and running of a qualifying event and selection of the English Team. The JWM Team Organiser will also be responsible for co-ordinating the selection of the English Team Manager, in conjunction with the English Team Members and the JMA Central Council.

- 4.7.9 The BMFA Liaison Officer will represent the JMA at BMFA R/C Power Technical Committee meetings, or other meetings where representation from the JMA as a Special Interest Group is required. The BMFA Technical Officer will also liaise with the BMFA, separately, on any technical information which may affect the JMA.

4.8 Sub-Committees

- 4.8.1 Each sub-committee is responsible to the Central Council and must report to it.
- 4.8.2 Provided 4.8.1 is observed, each sub-committee may decide its own system for making and executing policy.
- 4.8.3 Each sub-committee must contain at least one Central Council member.

5. MEETINGS

- 5.1 The Annual General Meeting will be held each year during the month of March at a venue fixed by the Central Council. The meeting will be advised to all members by hard copy, by 30 days before the date of the A.G.M. The Agenda will contain the following standard Items: Welcome by the Chairman, Acceptance of the Minutes of the Last AGM, Chairman's Report, Secretary's Report, Treasurer's Report, Any Other Business, Arrangements for the Next Meeting. The Agenda will be published fourteen days prior to the AGM.
- 5.2 An Extraordinary General Meeting may be called by the Central Council, or any twelve members of the Association (by written application to the Secretary), giving at least six weeks notice. The time, date and venue will be fixed by the Central Council.
- 5.3 The quorum at any General Meeting is 20% representation of the membership. if a quorum is not present, amendments to the constitution cannot be considered. All other business may proceed.

6. MOTIONS FOR GENERAL MEETINGS

- 6.1 Motions for amendments to the constitution must be sent in writing to the Secretary, to be received at least six weeks before the A.G.M. The constitution may only be amended at the A.G.M., or an E.G.M called for that purpose.
- 6.2 Only motions (Agenda Items) for a General Meeting made in writing and received by the Secretary at least six weeks before the General Meeting will be guaranteed to be on the Agenda. Motions raised under "Any Other Business" will be discussed only at the discretion of the Chairman.

7. VOTING AT MEETINGS

- 7.1 Central Council

Each member of the Central Council present will have one vote except for the Chairman who will have one and one half votes.
- 7.2 General Meetings
 - 7.2.1 Each Member will be entitled to vote at Annual General Meetings. No postal or proxy Voting is allowed.
 - 7.2.2 At general Meetings the Chairman will have a casting vote in addition to his own membership vote, if this is being used.

8. FINANCE

- 8.1 Proper books of accounts will be kept by the treasurer who will be responsible for advising the Association on all matters affecting the Association's financial activities.
- 8.2 All monies received on behalf of the Association will be paid into a bank account in the name of the JMA at a bank approved by the Central Council.
- 8.3 All cheques drawn against the above account will be signed by two of the three office holders of Treasurer, Chairman, or Secretary of the Association.

- 8.4 All expenditure must be approved by the Central Council.
- 8.5 All expenditure must be accompanied by receipt. Payment of monies without a receipt will only be at the discretion of the Treasurer who will be responsible to the auditor for ensuring that expense was genuinely incurred.
- 8.6 The Auditor for the succeeding year will be appointed at each A.G.M.
- 8.7 All Central Council Officers acting on behalf of the JMA will be entitled to accountable expenses incurred performing on behalf of the JMA.

9. WINDING UP

The JMA will not be wound up except by resolution carried by majority of two thirds of those present and voting at an E.G.M. called specifically for that purpose.

In the event of the JMA being wound up, all funds of the JMA, after payment of debts, will be disposed of as determined by that E.G.M. and must be in line with the objects at paragraph 2.

¹This is to include the Chairman as a working, voting member of the council.